Tumbler Ridge Global Geopark Society
Board of Director’s Meeting
Tumbler Ridge, BC
April 18, 2019 – 7:00pm

Present: Roxanne Gulick  Sarah Waters
         Jane Butters  Charles Helm
         Birgit Sharman  Darryl Krakowka
         Marsha Dufresne  Charissa Tonnesen
         Steve Tory

Regrets: Joanne Kirby

1. Call to Order: Chairperson
   The meeting was called to order at 7:01pm.

2. Adoption of Agenda
   That the agenda be adopted with the tabling of point 6e for consultation between the Exec Director and Gov. Committee

   Moved Steve Tory
   Seconded Jane Butters

3. Adoption of Consent Agenda
   That the Consent Agenda be adopted as presented aside from ED report – quick question on GIC acronym (Geo Interpretive Centre).

   Moved Birgit Sharman
   Seconded Marsha Dufresne
   Carried

4. ED Report
   Accepted as presented.

   Moved Birgit Sharman
   Seconded Charissa Tonnesen
   Carried
5. **Financial Report**
   a. Suggestion that we have separate accounts for reserved funds (Rural Dividend for example)
      i. Staff to investigate options

   Motion to accept report as presented.
   Moved Steve Tory
   Seconded Roxanne Gulick

6. **Executive Director Report**
   a. New Hire – Visitor Info Counselor
   b. Summer student discussion
      i. Housing challenges
   c. Geo Interpretive Centre
      i. Review of HCMA drawings
      ii. Update for council on May 13th
      iii. Development of Hartford Memorial Content
   d. Dr. Patrick McKeever visiting soon
      i. May 19th-24th
      ii. Sarah to be in Ottawa for some of those dates

7. **Old Business**
   a. Strategic Planning date and survey
      i. Everyone needs to complete survey soon
   b. Criminal Record Checks
      i. Option to skip vulnerable sector check going forward for board members
   c. Pop-up Banners
      i. In Progress
   d. Budget – approval – board vote
      i. A few questions on budget revenue forecasts, conference expenses, programming expenses, and rural dividend lines

   Moved Birgit Sharman
   Seconded Charissa Tonnesen
   Carried
   e. Policies – approval – board vote
      i. Tabled
   f. Membership renewals – suggestion for a quarterly report - board vote
      i. 33 Members currently
      ii. No need for regular report
   g. Summer Student for guided hikes – update on status
      i. To be determined
8. **New Business**
   a. Email vote to approve Cam’s travel  
      Moved Steve Tory  
      Seconded Birgit Sharman  
      Carried

   b. Email vote to approve gift shop spending  
      Moved Birgit Sharman  
      Seconded Roxanne Gulick  
      Carried

   c. Social Media – suggestion for a quarterly report

   d. Minutes  
      Motion to go back to motion only  
      Moved Roxanne Gulick  
      Seconded Jane Butters  
      Defeated

   e. Insurance policies – information – policy required?  
      i. With an aim to streamline renewal  
      Motion for staff to establish an annual meeting calendar for recurring  
      events and to review insurance and risk (along with the board) annually 2  
      months after the AGM  
      Moved Steve Tory  
      Seconded Jane Butters  
      Carried

   f. Email vote – Cam’s travel & gift shop budget – policy for email votes?  
      i. Email votes should be included in next minutes  
      Motion to include these starting this month  
      Moved Steve Tory  
      Seconded Charissa Tonnesen  
      Carried

   g. GGN recommendations – discussion  
      i. Bulk of topic tabled to strategic planning session  
      ii. Wolverine track site  
      1. Potential for staircase and loop trail  
      iii. Access to good rock formations  
      1. Workbee this weekend  
      iv. Reinforcement of sensitive track site
v. Sharing of coordinates from TRMF
vi. Board consensus on all these points.
h. Google drive or other area where board members can find policies, etc
   i. Put policies, insurance, code of conduct, society paperwork there
   ii. Steve to setup
i. Governance & Personnel Committees
   i. Committees merged

9. Director & Guest Items
   a. Birgit Sharman
      i. Would like to see social media for mascots
      ii. Funding / FSJ mayor
   b. Charissa Tonnesen
      i. GM Hiring process
   c. Marsha Dufresne
      i. Taught a course in FSJ
   d. Darryl Krakowka
      i. May 3rd Freshmart launch 9am
   e. Charles Helm
      i. Building healthy communities 2018 project in partnership w/Geopark
         1. Webinar topic May 16th
         ii. Has been cleaning up the damage on Nathan/Pt Trail

10. Motion to move into closed for discussion of amalgamation with TRMF and labour issues.
    Moved Marsha Dufresne
    Seconded Roxanne Gulick
    Carried

Motion to come out of closed meeting.
Moved Jane Butters
Seconded Charles Helm
Carried

11. Next Meeting
    May 16th, 2019

12. Adjournment
    THAT the meeting be adjourned at 10:05pm
| Chairperson | Vice Chair / Sec-Treasurer |