



**Tumbler Ridge Global Geopark Society
Board of Directors Meeting
Oct 24th, 2019
Draft Minutes**

TRGGS acknowledges the Indigenous communities surrounding Tumbler Ridge. The land we gather on today is the traditional territory of the Dunne-za, Saulteaux, Tse'khene, Cree and Metis peoples, McLeod Lake Indian Band, Saulteaux First Nations and West Moberly First Nations, the Kelly Lake Cree First Nations, Kelly Lake First Nations and Kelly Lake Metis Settlement Society within Treaty 8 Territory.

1. Call to Order @ 7:02 pm
2. Adoption of Agenda Moved, Seconded, Carried
3. Consent Agenda Moved, Seconded, Carried
 - a. Minutes of previous meetings (September 19th & August 15th). Minutes of August 15th to be circulated and approved at November meeting.
 - b. Executive Director Report
4. Financial Report Moved, Seconded, Carried
5. Executive Director Report Highlights
6. Old Business
 - a. Strategic Planning
 - b. Geopark credit card **Motion to apply for the TD Canada Trust Aeroplan Travel Visa Credit Card**, moved, seconded, defeated
 - c. Geo Interpretive Centre – board to review budget and drawings at November meeting
 - d. Direct Operators // Partners
 - i. ED research on other Geopark's practices
 - ii. Defining mandate of ED and/or task force to develop new policy
 - e. Pop-up Banners
 - f. Policies – current and future
 - i. Board members to sign policies 7 & 8 and do criminal record checks Delayed to November meeting for review of new policy 10, Code of Ethics.
 - g. Sign Vandalism



7. New Business

- a. **Motion to open a chequing account at TD Canada Trust in Dawson Creek with signing authority as appointed by the board**, Moved, Seconded, Carried
- b. Signing Authority: **Motion that the board executive and executive director be assigned signing authority for both the Lakeview Credit Union and TD Canada Trust chequing accounts.** Moved, Seconded, Carried.
Signors:
President: Steve Tory
Vice President: Murray Smith
Treasurer: Kirsten Holmlund
Secretary: Allan Kangas
Executive Director: Sarah Gamble
- c. Approval of TRUGGIAC ToR **Motion to accept the updated ToR for the TRUGGIAC.** Moved, seconded, carried.
- d. Amalgamation & President's travel expenses to meet with Mr. Ourum (amalgamation attorney) in Vancouver Nov 4th (Estimated to be \$310 or less. (\$150 + \$14to\$50 + \$75), Colleen may join remotely, if available.
- e. Website
- f. Scientific Advisors, Support to send a letter to Dr. Charles Helm inviting him to become a scientific advisor to the Geopark.
- g. TRMF Rep for Board An invitation will be sent to the TRMF President, Rose Snyder (or designate), to attend Geopark meetings.
- h. Code of Ethics. Circulated for November meeting.

8. Director & Guest Items

- a. Steve – NBC Tourism Summit & Orientation meeting reports, TRMF board update
- b. Larry – update agenda format
- c. Marsha – handed out Geopark brochures

9. Next Meeting

Nov 28th, 2019

10. Closed Meeting to discuss HR matters. Motion to move to closed meeting at 9:12 pm

11. Adjournment at 9:40 pm

Minutes taken by Sarah Gamble

Approved by two directors:
